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## The Corporation of the Town of Niagara-on-the-Lake

# Information Report to Council

**SUBJECT:** OnDemand Transit Metrics for March 2021

**Date:** April 15, 2021

**Prepared By:** Mike Komljenovic

**Department:** Operations

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### **BACKGROUND INFORMATION**

The purpose of this report is to inform Council of the NRT OnDemand Service metrics for Town of Niagara-on-the-Lake during March 2021, the fourth full month of operation. OnDemand transit began operations on November 23, 2020, replacing the Town's fixed- route transit system.

NRT OnDemand is a ride-sharing option which uses smartphone technology and dedicated vehicles to provide trips within the service boundaries. It doesn't operate on a fixed route like conventional transit services. Instead, it lets riders request trips in real-time through the mobile application or over the phone by selecting a pickup point and destination.

NRT OnDemand Service Metrics for Niagara-on-the-Lake, as of March 31, 2021, are shown in Appendix I. During the month of March 2021, a total of 348 rides were made within the municipality. Approximately 38% of riders made payment using a credit card directly through the mobile application or by calling in while another 34% of riders made payment using passes available for purchase at the Community Centre and/or Town Hall. The remainder of rides was composed of promotional rides, transfers from outside the municipality and the Brock University U-Pass system. A total of 109 users provided a trip rating of their experience with 99.0% of users giving a 5 out of 5 rating.

For the month of March 2021, the number of rides originating within the municipality increased by 40% over the previous month and by 109% over the first month of

operations in December 2020. This months report included an additional metric measuring "Average Wait Time". The Average Wait Time noted for those requesting a ride was 12.39 minutes.

**NEXT STEP / CONCLUSION**

The Town's Operations Department will continue to provide a monthly update to Council regarding the NRT OnDemand Service metrics when received from Niagara Region.

ATTACHMENTS

# NRT OnDemand Service Metrics

Niagara-on-the-Lake  
Origin and/or Destination Municipality

Wednesday, March 31, 2021  
Data as of

Number of Rides

348

Number of Trips

324

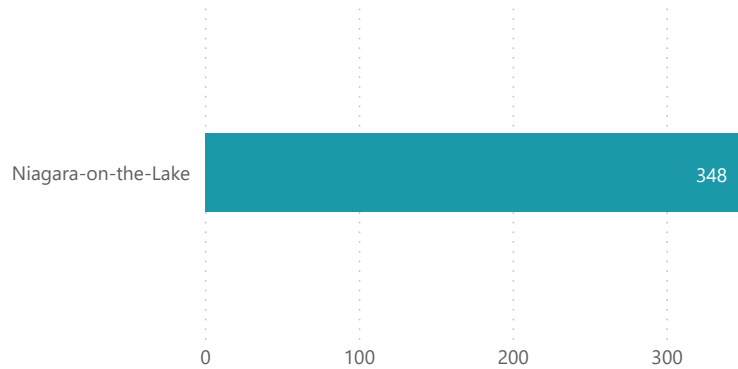
WAV Trips

2

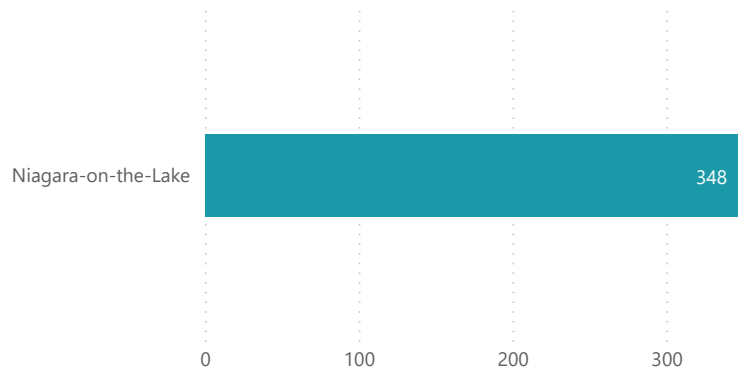
Average Wait Time (min)

12.39

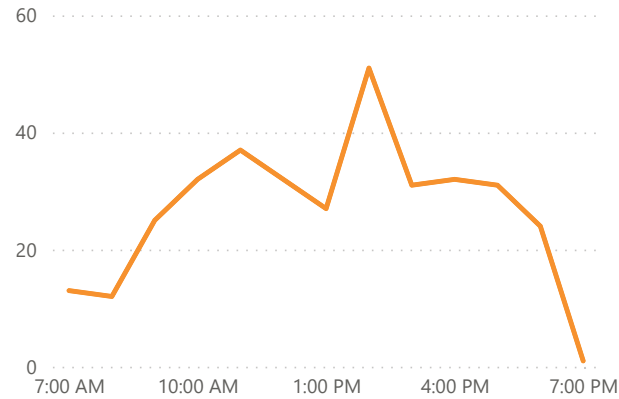
Rides by Origin Municipality



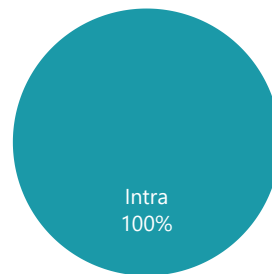
Rides by Destination Municipality



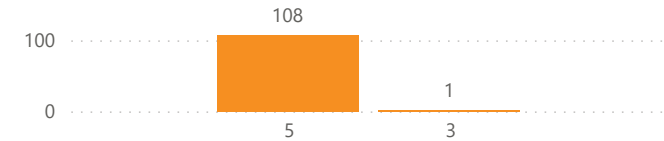
Ride Time of Day



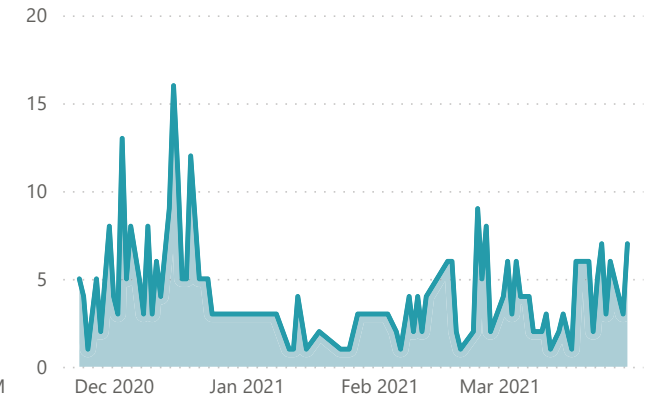
Inter vs. Intra-Municipal Rides



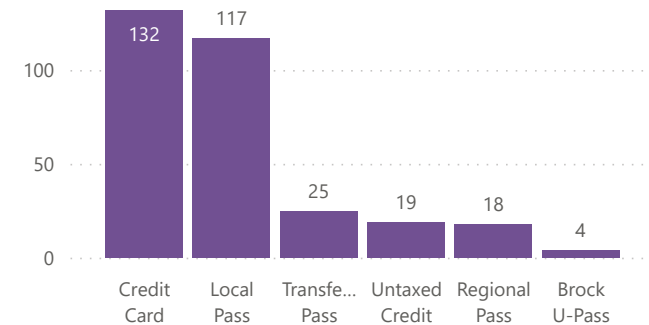
Trip Rating



Ridership



Payment Type



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## The Corporation of the Town of Niagara-on-the-Lake Information Report to Council

**SUBJECT:** 2020 Remuneration for Council and Members of Committees appointed by Council

**Date:** April 15, 2021

**Prepared By:** Michelle Kallies

**Department:** Corporate Services

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### BACKGROUND INFORMATION

Section 284(1) of the *Municipal Act* requires that in each year on or before March 31, the treasurer of a municipality provide to the Council of the municipality an itemized statement on remuneration and expenses paid in the previous year to members of Council and members of Committees appointed by Council.

The attached statement (Appendix I) shows the amount expended on salaries, benefits, honorariums, conferences and mileage by members of Council and members of Committees of Council.

### NEXT STEP / CONCLUSION

This Information Report fulfils the legislated and mandated reporting requirement to report remuneration and expenses paid to all members.

## 2020 Remuneration Paid to Council &amp; Committee Members

COUNCIL <i>Authority Bylaw 3701-03</i>	WAGES/ HONORARIUMS	LEGISLATED BENEFITS (CPP/EHT/WSIB)	FRINGE BENEFITS (Health/Dental/Life Ins/AD&D)	CONFERENCES & EVENTS Per Diem, Hotels, Meals etc.	MILEAGE & TRAVEL	TECHNOLOGY	TOTAL
ARSENAULT, NORM	\$ 16,041.61	\$ 704.30	\$ 7,046.26	\$ -	\$ 2.13	\$ -	\$ 23,794.30
BISBACK, ALLAN	\$ 16,041.61	\$ 704.30	\$ 7,046.26	\$ -	\$ 11.69	\$ -	\$ 23,803.86
BURROUGHS, GARY	\$ 15,201.55	\$ 667.38	\$ 7,046.26	\$ -	\$ 18.06	\$ -	\$ 22,933.25
CAMERON, CLARE	\$ 16,009.30	\$ 1,372.31	\$ 7,213.22	\$ -	\$ 1.59	\$ 212.68	\$ 24,809.10
CHEROPITA, WENDY	\$ 15,912.37	\$ 698.79	\$ 7,053.14	\$ -	\$ 8.50	\$ 334.79	\$ 24,007.59
DISERO, BETTY	\$ 49,974.53	\$ 4,673.94	\$ 7,568.58	\$ 678.00	\$ 10.62	\$ -	\$ 62,905.67
O'CONNOR, SANDRA	\$ 4,890.52	\$ 214.71	\$ 2,439.09	\$ -	\$ -	\$ 406.02	\$ 7,950.34
MCCORMACK, STUART	\$ 8,548.02	\$ 375.30	\$ 3,794.14	\$ -	\$ 7.97	\$ -	\$ 12,725.43
WIENS, ERWIN	\$ 16,041.61	\$ 1,375.43	\$ 7,213.22	\$ 1,742.67	\$ 14.88	\$ -	\$ 26,387.81
WIENS, JOHN	\$ 15,201.55	\$ 1,294.63	\$ 7,213.22	\$ -	\$ 10.62	\$ -	\$ 23,720.02
<b>TOTALS</b>	<b>\$ 173,862.67</b>	<b>\$ 12,081.09</b>	<b>\$ 63,633.39</b>	<b>\$ 2,420.67</b>	<b>\$ 86.06</b>	<b>\$ 953.49</b>	<b>\$ 253,037.37</b>

0.0195

MUNICIPAL HERITAGE CMTE URBAN DESIGN CMTE*	WAGES/ HONORARIUMS	LEGISLATED BENEFITS (EHT/WSIB)		CONFERENCES & EVENTS Hotels, Meals etc.	MILEAGE & TRAVEL		TOTAL
<i>Authority PDS-01-167</i>							
ANTHONY, DAVID*	\$ 150.00	\$ 6.59		\$ -	\$ -		\$ 156.59
CHAPMAN, DREW	\$ 450.00	\$ 19.76		\$ -	\$ -		\$ 469.76
DALE, RON	\$ 400.00	\$ 17.56		\$ -	\$ -		\$ 417.56
DEMERS, AMANDA	\$ 400.00	\$ 17.56		\$ -	\$ -		\$ 417.56
DOUGLAS, KEN	\$ 300.00	\$ 13.17		\$ -	\$ -		\$ 313.17
GARTNER, JOHN*	\$ 250.00	\$ 10.98		\$ -	\$ -		\$ 260.98
HOAD, PHILIP	\$ 400.00	\$ 17.56		\$ -	\$ -		\$ 417.56
ISRAELSON, DAVID*	\$ 250.00	\$ 10.98		\$ -	\$ -		\$ 260.98
NEAME, PETER*	\$ 250.00	\$ 10.98		\$ -	\$ -		\$ 260.98
PARKER, DAVID*	\$ 650.00	\$ 28.54		\$ -	\$ -		\$ 678.54
STRATFORD, GORDON*	\$ 600.00	\$ 26.34		\$ -	\$ -		\$ 626.34
TRUDEAU, RITA	\$ 250.00	\$ 10.98		\$ -	\$ -		\$ 260.98
<b>TOTALS</b>	<b>\$ 4,350.00</b>	<b>\$ 191.00</b>		<b>\$ -</b>	<b>\$ -</b>		<b>\$ 4,541.00</b>

COMMITTEE OF ADJUSTMENT SIGN & FENCE <i>Authority PDS-01-006</i>	WAGES/ HONORARIUMS	LEGISLATED BENEFITS (EHT/WSIB)		CONFERENCES & EVENTS Hotels, Meals etc.	MILEAGE & TRAVEL		TOTAL
BARTOLINI, STEVE	\$ 525.00	\$ 23.05		\$ -	\$ -		\$ 548.05
BICE, JOHN	\$ 525.00	\$ 23.05		\$ -	\$ 108.56		\$ 656.61
HARBER, PAUL	\$ -	\$ -		\$ -	\$ -		\$ -
LEHTINEN, ERIC	\$ 675.00	\$ 29.63		\$ -	\$ -		\$ 704.63
SNIDER, ALLEN	\$ 825.00	\$ 36.22		\$ -	\$ 180.54		\$ 1,041.76
STELMACH, BOB	\$ 825.00	\$ 36.22		\$ -	\$ 188.09		\$ 1,049.31
VENTRESCA, RICHARD	\$ 825.00	\$ 36.22		\$ -	\$ -		\$ 861.22
<b>TOTALS</b>	<b>\$ 4,200.00</b>	<b>\$ 184.39</b>		<b>\$ -</b>	<b>\$ 477.19</b>		<b>\$ 4,861.58</b>

NOTL PUBLIC LIBRARY BOARD	WAGES/ HONORARIUMS	LEGISLATED BENEFITS (EHT)		CONFERENCES & EVENTS Hotels, Meals etc.	MILEAGE & TRAVEL		TOTAL
BIBLE, JOHN	\$ -	\$ -		\$ -	\$ -		\$ -
FOSTER, ROBIN	\$ -	\$ -		\$ -	\$ -		\$ -
HUNTER, DAVE	\$ -	\$ -		\$ -	\$ -		\$ -
KNIGHT, BETTY	\$ -	\$ -		\$ -	\$ -		\$ -
MCCORMACK, STUART	\$ -	\$ -		\$ -	\$ -		\$ -
NOVAK, DARYL	\$ -	\$ -		\$ 343.75	\$ -		\$ 343.75
TRAFICANTE, LISA	\$ -	\$ -		\$ -	\$ -		\$ -
<b>TOTALS</b>	<b>\$ -</b>	<b>\$ -</b>					<b>\$ 343.75</b>

NOTL HYDRO BOARD	WAGES/ HONORARIUMS	LEGISLATED BENEFITS (EHT)		CONFERENCES & EVENTS Hotels, Meals etc.	MILEAGE & TRAVEL		TOTAL
DISERO, BETTY	\$ 4,158.90						\$ 4,158.90
WIENS, JOHN	\$ 3,967.21						\$ 3,967.21
<b>TOTALS</b>	<b>\$ 8,126.11</b>	<b>\$ -</b>					<b>\$ 8,126.11</b>

NIAGARA PARKS COMMISSION	WAGES/ HONORARIUMS	LEGISLATED BENEFITS (EHT)		CONFERENCES & EVENTS Hotels, Meals etc.	MILEAGE & TRAVEL		TOTAL
DISERO, BETTY	\$ 38.40	\$ -			\$ 38.40		\$ 76.80
<b>TOTALS</b>	<b>\$ 38.40</b>	<b>\$ -</b>					<b>\$ 76.80</b>

## The Corporation of the Town of Niagara-on-the-Lake Information Report to Council

**SUBJECT:** Daycare Addition - April Project Status Update

**Date:** April 15, 2021

**Prepared By:** Kevin.Turcotte

**Department:** Operations

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### **BACKGROUND INFORMATION**

The Town of Niagara-on-the-Lake is working collaboratively with the project team and its partners, the Niagara Nursery School and Niagara Region, on a daycare addition at the Community Centre. The project will provide a larger dedicated space for the Nursery School operation to accommodate more children. This Information Report provides a current project status update.

### **Executive Summary:**

Information contained in this Information Report summarizes Daycare Addition project activities completed to April 2021 and planned progress for April and May 2021.

- The project continues to track for anticipated completion at the end of summer 2021.
- Site and foundation works (including site surveying, site mobilization, preparation and services, building excavation, pouring of foundations and backfilling) have been completed.
- Structural steel works and exterior wood framing is complete.
- Roofing installation is complete.
- Underground plumbing is complete.
- Slab on grade is complete.
- Window installation is close to completion.
- Aluminium doors and frames are being installed this month.
- Brick work will commence this month.

- Interior framing and drywall work will commence this month.
- Regular construction meetings continue.
- The project continues to track within the allotted budget of \$2,018,889.

**Project Progress:**

Work on the Daycare Addition Project continues to progress well.

Since the last reporting period in March, the structural steel has been completed. Additionally, exterior wood framing (including exterior walls, roof joist, plywood sheathing, and waterproofing) has been constructed. Roofing is complete and window installation is close to being finished.

This month's construction activities will focus primarily on preparing the interior of the floor of the building. Underground plumbing and slab on grade works have been completed. The brickwork, exterior wall insulation, interior wall framing, and drywall installation and taping will continue throughout the month.

Works anticipated during the remainder of April and May include continued installation of interior wall framing, drywall, mechanical and electrical rough-ins, as well as starting some of the finishing work (paint, T-bar ceiling).

Construction progress is demonstrated in the photos below (*Figures 1, 2, and 3*).



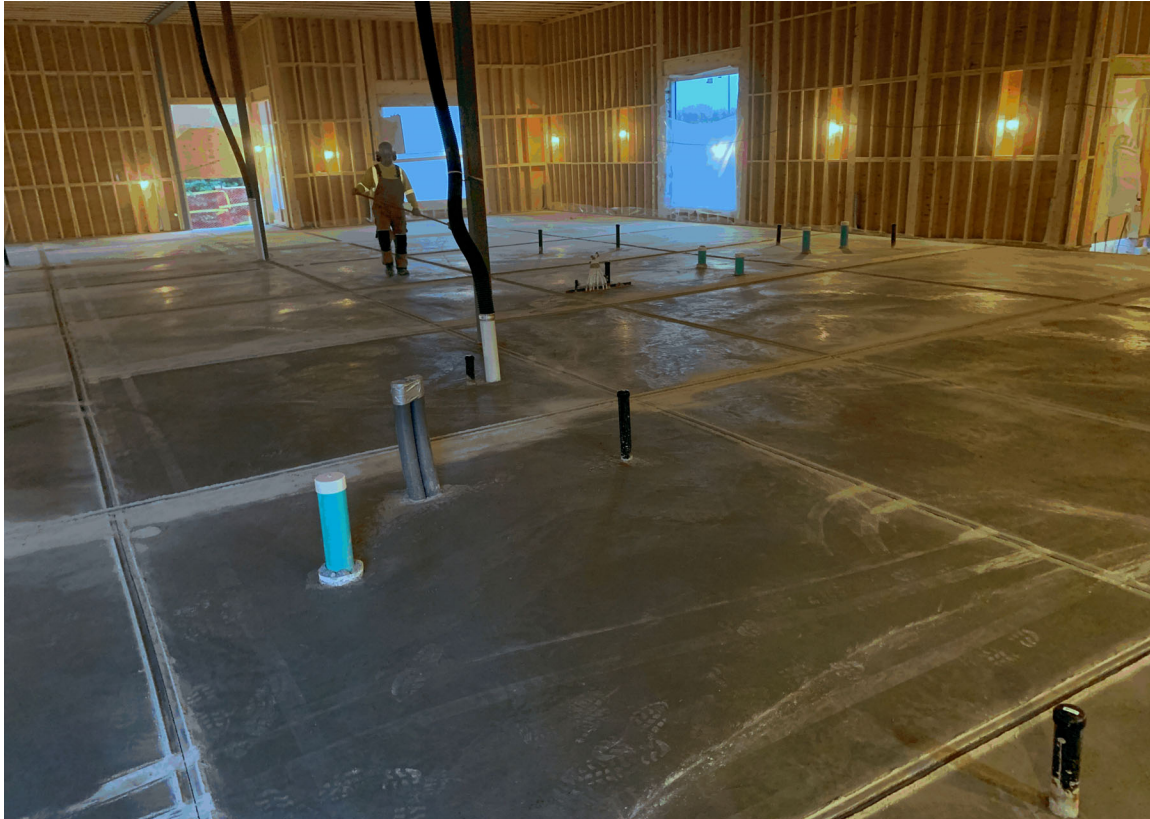


*Figure 1: Daycare Addition Construction – Window Installation*



*Figure 2: Daycare Addition Construction – Underground Plumbing Installation*





*Figure 3: Daycare Addition Construction – Slab on Grade Installation*

**Schedule:**

The Daycare Addition Project is tracking on schedule with Substantial Completion anticipated by the end of summer 2021. At this time, no major disruption to the forecasted schedule is anticipated.

The prime consultant, Chamberlain Architects (Chamberlain), has provided a detailed construction schedule as shown in Appendix I.

Town staff and Chamberlain will continue to monitor the construction schedule and provide ongoing monthly updates.

**Budget:**

The overall project expenditures and commitments are tracking within the approved project budget.

The below charts summarize the funding sources and current expenditures.

**Funding Sources Summary:**

<b>Source</b>	<b>Amount</b>
Ministry of Education	\$ 515,000.00
Niagara Region	\$ 200,000.00
Town of Niagara-on-the-Lake	\$ 588,889.00
Niagara Nursery School	\$ 715,000.00
<b>Subtotal</b>	<b>\$ 2,018,889.00</b>

**Project Budget Summary:**

<b>Budget Item</b>	<b>Budget</b>	<b>YTD Cost</b>	<b>Variance</b>
Consulting	\$ 94,050.00	\$ 89,928.66	\$ 4,121.34
Construction	\$ 1,653,062.00	\$ 404,476.39	\$ 1,248,585.61
Construction Admin	\$ 95,800.00	\$ 20,800.00	\$ 75,000.00
		\$ -	
FF&E	\$ 67,000.00		\$ 67,000.00
Owner Costs	\$ 73,500.00	\$ 22,880.00	\$ 50,620.00
<b>Subtotal</b>	<b>\$ 1,983,412.00</b>	<b>\$ 538,085.05</b>	<b>\$ 1,445,326.95</b>
HST (@ 1.76%)	\$ 34,908.05	\$ 9,470.30	\$ 25,437.75
<b>Total</b>	<b>\$ 2,018,320.05</b>	<b>\$ 547,555.35</b>	<b>\$ 1,470,764.70</b>

The project team will continue to monitor the budget closely to ensure the project remains on budget.

**Services & Contractors:**

The below tables summarize the project consultants and contractors.

**Consulting/Engineering:**

<b>Services</b>	<b>Consultant / Contractor</b>
Architectural, Structural, Mechanical/Electrical, Landscape, Construction Management	Chamberlain Architects
Civil	Associated Engineering
Survey	OLS Consulting
Geotech	Landtech Ltd

**Construction:**

<b>Services</b>	<b>Contractor</b>
Site Mobilization, Prep & Services, Building Excavation, Slab on Grade Pour, Asphalt, concrete curbs/sidewalks	Decew Construction Inc.
Foundation Rebar & Anchor Bolts	Kit Steel & Rosmar
Concrete foundations, insulation, rebar & damp-proofing, slab on grade pour	Cotton Construction
Structural Steel	Rosmar Welding Inc.

Bitumen Roofing	T. Hamilton
Mechanical: Plumbing	Landon
Masonry & Blockwork	Cecchini Masonry Ltd.
Stucco, steel stud framing, drywall, insulation, ACT systems.	DBN Drywall
Electrical	Kraun Electric
Finish Carpentry (Millwork)	Swissline Industries
Landscaping	Touchstone Site Contractors Inc.
Rough Carpentry & Wood Blocking (Supply only)	Turkstra Lumber
Interior Doors & Hardware	Regional Doors & Hardware
Aluminium Windows & Doors	Welland Glass
Flooring	Concord Flooring
Landscaping	Touchstone Site Contractors
Rough Carpentry	VanderZwagg Construction Inc.

### **Opportunities:**

The Town staff has consulted with the Niagara Nursery School to see how their fundraising campaign is progressing. They have reported that fundraising is going well.

The Town continues to provide support by promoting fundraising efforts through Town channels. Anyone wishing to contribute to the project is asked to visit the following link:  
[www.niagaranurseryschoolexpansion.com](http://www.niagaranurseryschoolexpansion.com)

Additionally, a fundraising banner has been installed on the site fencing to help with promotion efforts as demonstrated in the photo below (*Figure 4*).



*Figure 4: Niagara Nursery School Fundraising Banner Installed on site fencing*

**Issues:**

The Project Team has identified no issues to report for this reporting period.

The Project Team has identified potential project risks as part of the risk register and will continue to monitor and identify mitigation measures throughout the project's life. For example, an identified current risk is the potential impact of the COVID-19 pandemic. The mitigation for this is to continue to monitor the evolving conditions and work with the contractor to ensure all necessary health and safety measures are in place.

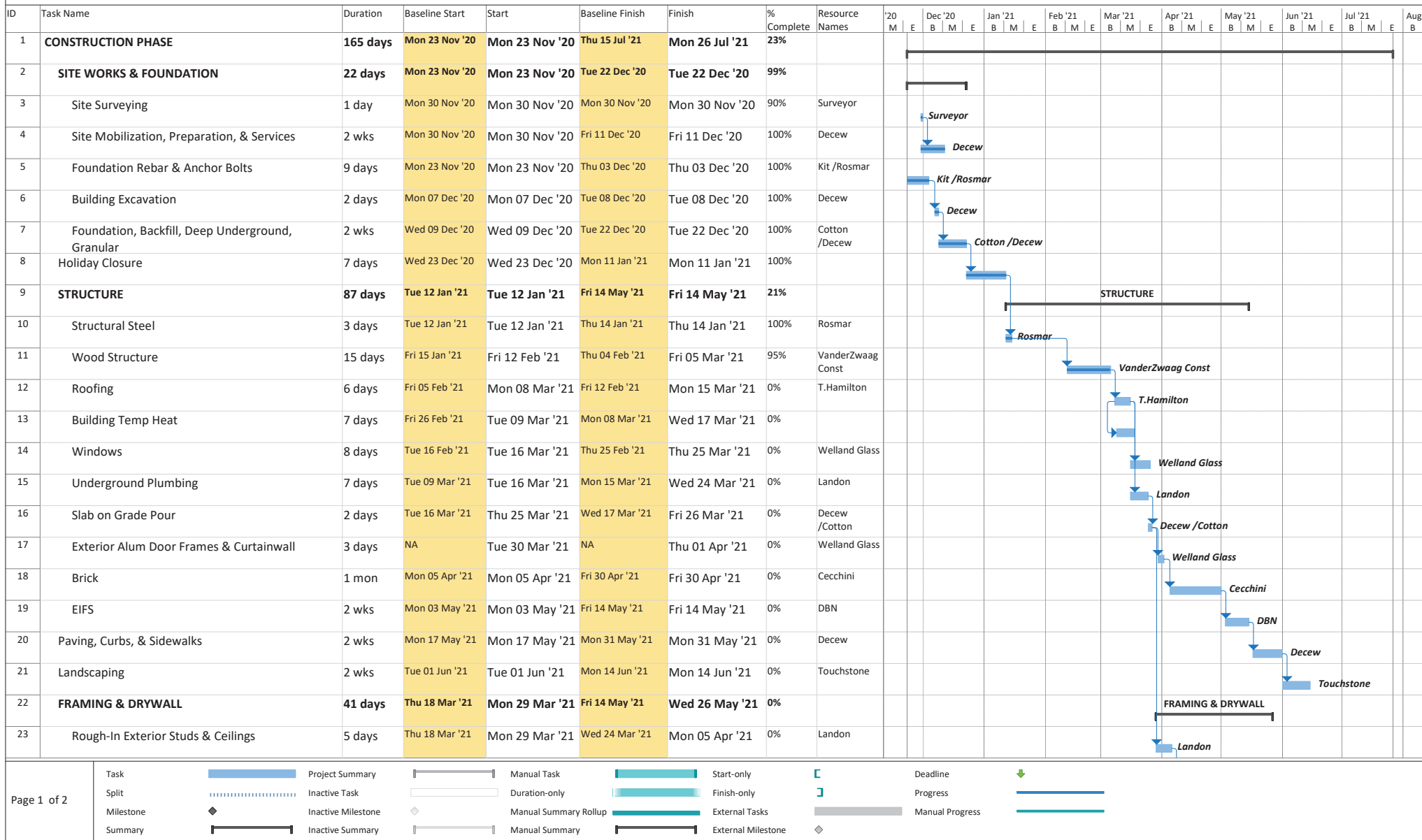
**NEXT STEP / CONCLUSION**

Town staff will continue to provide monthly project status updates to Council through the Information Package.



Niagara-on-the-Lake Daycare Centre  
12 Anderson Lane, NOTL  
REVISED: March 3, 2021

## CONSTRUCTION SCHEDULE



## CONSTRUCTION SCHEDULE



ID	Task Name	Duration	Baseline Start	Start	Baseline Finish	Finish	% Complete	Resource Names	'20		Dec '20				Jan '21		Feb '21				Mar '21		Apr '21		May '21		Jun '21		Jul '21		Aug
									M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E
24	Insulation Exterior Walls	1 day	Thu 25 Mar '21	Tue 06 Apr '21	Thu 25 Mar '21	Tue 06 Apr '21	0%	DBN															DBN								
25	Drywall Exterior Walls & Ceiling & Fire Tape	7 days	Fri 26 Mar '21	Wed 07 Apr '21	Tue 06 Apr '21	Thu 15 Apr '21	0%	DBN															DBN								
26	Delivery Hollow Metal Frame	1 day	NA	Fri 09 Apr '21	NA	Fri 09 Apr '21	0%	Regional															Regional								
27	Interior Wood Partitions	3 days	Wed 07 Apr '21	Fri 16 Apr '21	Fri 09 Apr '21	Tue 20 Apr '21	0%	VanderZwaag Const															VanderZwaag Const								
28	Mech & Elec Rough-Ins (Walls & Ceilings)	10 days	Mon 12 Apr '21	Wed 21 Apr '21	Fri 23 Apr '21	Tue 04 May '21	0%	Landon /Kraun															Landon /Kraun								
29	Drywall & Taping	15 days	Mon 26 Apr '21	Wed 05 May '21	Fri 14 May '21	Wed 26 May '21	0%	DBN															DBN								
30	FINISHES	42 days	Mon 17 May '21	Thu 27 May '21	Thu 15 Jul '21	Mon 26 Jul '21	0%																		FINISHES						
31	Prime & Paint /Frames /1st Finish Coat	7 days	Mon 17 May '21	Thu 27 May '21	Wed 26 May '21	Fri 04 Jun '21	0%																								
32	T-Bar Ceilings	4 days	Thu 27 May '21	Mon 07 Jun '21	Tue 01 Jun '21	Thu 10 Jun '21	0%	DBN															DBN								
33	Tiling	7 days	Wed 02 Jun '21	Fri 11 Jun '21	Thu 10 Jun '21	Mon 21 Jun '21	0%	Concord															Concord								
34	Millwork	5 days	Fri 11 Jun '21	Tue 22 Jun '21	Thu 17 Jun '21	Mon 28 Jun '21	0%	Swissline															Swissline								
35	Finish Paint	4 days	Fri 18 Jun '21	Tue 29 Jun '21	Wed 23 Jun '21	Mon 05 Jul '21	0%																								
36	Mech & Elec Finishes	5 days	Thu 24 Jun '21	Tue 06 Jul '21	Wed 30 Jun '21	Mon 12 Jul '21	0%	Landon /Kraun															Landon /Kraun								
37	Washroom Accessories Install	1 day	Fri 02 Jul '21	Tue 13 Jul '21	Fri 02 Jul '21	Tue 13 Jul '21	0%																								
38	Tele /Comm System	5 days	Fri 02 Jul '21	Tue 13 Jul '21	Thu 08 Jul '21	Mon 19 Jul '21	0%	Owner																							
39	Door & Hardware Install	1 wk	Fri 02 Jul '21	Tue 13 Jul '21	Thu 08 Jul '21	Mon 19 Jul '21	0%	Regional																							
40	Access Control & Intercom System	5 days	Fri 09 Jul '21	Tue 20 Jul '21	Thu 15 Jul '21	Mon 26 Jul '21	0%	Owner																							
41	Deficiencies	4 days	Fri 09 Jul '21	Tue 20 Jul '21	Wed 14 Jul '21	Fri 23 Jul '21	0%	ALL TRADES																							
42	COMMISSIONING	6 days	Fri 02 Jul '21	Tue 13 Jul '21	Fri 09 Jul '21	Tue 20 Jul '21	0%																		COMMISSIONING						
43	Fire Alarm Inspection & Verification	5 days	Fri 02 Jul '21	Tue 13 Jul '21	Thu 08 Jul '21	Mon 19 Jul '21	0%	Kraun																							
44	Building Commissioning & Occupancy	6 days	Fri 02 Jul '21	Tue 13 Jul '21	Fri 09 Jul '21	Tue 20 Jul '21	0%	Landon /Kraun																							
45	Turnover	1 day	Thu 15 Jul '21	Mon 26 Jul '21	Thu 15 Jul '21	Mon 26 Jul '21	0%	CCSL																							

Task		Project Summary		Manual Task		Start-only		Deadline	
Split		Inactive Task		Duration-only		Finish-only		Progress	
Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
Summary		Inactive Summary		Manual Summary		External Milestone			