

September 5, 2019

SUBJECT: Recommendations for Consideration from:
GLENDALE TASK FORCE COMMITTEE MINUTES

MEMO TO: Committee of the Whole

FROM: Colleen Hutt, Deputy Clerk

The Glendale Task Force Committee, at their meeting of August 8, 2019, recommended and approved the following for consideration by Council:

Item No. 8.1

1. that the Glendale Task Force (GTFC) has been delegated to find solutions to residential rental issues,

Therefore, the GTFC is referring to staff the attached Residential Rental Licensing proposal and draft by-law in order that a full review of the recommendations can be prepared taking into account any requirements for funding, public meetings and public input via Join The Conversation or whatever means staff deems appropriate.

Further, that staff prepare an Information Report to Council, by the October Committee of the Whole meeting, with a detailed process on how to move this issue forward and come back to Council no later than the December Committee of the Whole meeting, with a comprehensive package with recommendations for Council.

The minutes are attached for Council approval.



GLENDALE TASK FORCE MEETING MINUTES

Thursday August 08, 2019

06:00 PM

PRESENT:

Councillor Stuart McCormack, Norm Arsenault, Members: Lianne Gagnon, Steve Hardaker, Al Hosein, Amarjog Johal, Tom Price

REGRETS:

Terry Flynn

STAFF:

Craig Larmour	Director, Community & Development Services
Rolf Wiens	Manager of Enforcement/Chief Building Official
Warwick Perrin	Supervisor of By-law Enforcement
Tara Druzina	Administrative Assistant

OTHERS:

1. Call to Order

Chair Councillor Stuart McCormack called the meeting to order at 4:30 p.m.

2. Adoption of Agenda

Moved by Councillor Norm Arsenault that the agenda be adopted as presented.

APPROVED.

3. Conflict of Interest

Amarjog Johal declared a conflict of interest with agenda item 8.1 Review of Residential Licensing.

Lianne Gagnon declared a conflict of interest with agenda item 8.1 Review of Residential Licensing.

4. Previous Minutes

The Committee reviewed the minutes of June 12, 2019 meeting.

5. Presentations

There were no presentations at this time.

6. Announcements

There were no announcements at this time.

7. Correspondence

The Committee received correspondence regarding item 8.1 Review of Residential Licensing. Chair Councillor Stuart McCormack provided comments to the submission and confirmed the comments would be filed with the Clerks Department.

8. Business

8.1 Review of Residential Licensing

Amarjog Johal previously declared a conflict of interest with this item and did not take part in the discussion or vote on this matter.

Lianne Gagnon declared a conflict of interest with this item and did not take part in the discussion or vote on this matter.

The Committee discussed the research that had been done to develop the draft by-law and the proposal regarding licensing, regulating and inspecting of residential properties in the Town. It was noted that the process had been initiated with safety as the primary reason for the development and enforcement of the by-law. It was further noted that the proposed by-law is not primarily focused on the Glendale neighbourhood. The intent is for the by-law to apply to the whole municipality. It is the goal that the health and safety of every tenant living in a long term rental unit in Niagara-on-the-Lake is ensured.

The Committee discussed the draft by-law.

Moved by Councillor Norm Arsenault that the Glendale Task Force (GTFC) has been delegated to find solutions to residential rental issues,

Therefore, the GTFC is referring to staff the attached Residential Rental Licensing proposal and draft by-law in order that a full review of the recommendations can be prepared taking into account any requirements for funding, public meetings and public input via Join The Conversation or whatever means staff deems appropriate.

Further, that staff prepare an Information Report to Council, by the October Committee of the Whole meeting, with a detailed process on how to move this issue forward and come back to Council no later than the December Committee of the Whole meeting, with a comprehensive package with recommendations for Council.

APPROVED.

9. New Business

9.1 Security concern with the Town's email

The Committee raised concern regarding the potential security risk of the email protocol currently used by staff. Councillor Stuart McCormack will report back on this matter.

9.2 Review of Workplan

A copy of an updated workplan was provided to the Committee. It was discussed and the suggested changes were made to the plan.

10. Next Meeting Date

September 25th at 4:30 p.m.

11. Adjournment

The meeting was adjourned at 5:10 p.m.

ADJOURNMENT: 05:10 PM