



THE CORPORATION OF THE TOWN OF NIAGARA-ON-THE-LAKE
FINANCE ADVISORY COMMITTEE MEETING MINUTES/REPORT

The members of the Finance Advisory Committee met on November 6, 2017 in the Council Chambers, at 9:16 pm.

PRESENT:

Chair Councillor Paolo Miele, Lord Mayor Pat Darte, Councillors: Martin Mazza, Betty Disero, Jamie King, Terry Flynn (left the meeting at 10:03), John Wiens, and Maria Bau-Coote.

REGRETS:

Councillor Jim Collard

STAFF:

Kyle Freeborn	Treasurer
Holly Dowd	Chief Administrative Officer/Director of Corporate Services
Sheldon Randall	Director of Operations
Rob Grimwood	Fire Chief
Nick Alaimo	Deputy Treasurer
Peter Todd	Town Clerk
Victoria Butters	Deputy Clerk

OTHERS:

MEDIA:

Suzanne Mason Sun Media

Chair Councillor Paolo Miele called the meeting to order at 9:16 p.m.

CONFLICT OF INTEREST:

No conflicts were declared at this meeting.

DELEGATION:

There were no delegations made at this meeting.

PRESENTATION:

CONSENT AGENDA:

The consent agenda is a set of reports that could be approved in one motion of Council. The approval endorses all of the recommendations contained in each of the reports within the set.

Prior to the motion being taken, a Councillor may request that one or more of the reports be lifted out of the consent agenda to be considered separately.

FC-17-010 Proposed 2018 Water and Wastewater Rates

The recommendations contained in Finance Report FC-17-010 be adopted to include that:

- 1.1 The proposed variable rate of \$1.3997 per cubic meter (m³) (\$1.3471 per m³ in 2017) for water and the proposed variable rate of \$1.0823 per m³ (\$0.9839 per m³ in 2017) for wastewater be approved;
- 1.2 The fixed rates for both water and wastewater as set out in the below table be approved;

Fixed Charge Per Month						
Meter Size	Water			Wastewater		
	2017	2018	% Increase	2017	2018	% Increase
Up to 3/4"	23.11	23.80	3%	25.55	26.32	3%
1"	32.37	33.34	3%	35.76	36.83	3%
1.5"	41.61	42.86	3%	45.98	47.36	3%
2"	67.04	69.05	3%	73.02	75.21	3%
3"	254.29	261.92	3%	280.99	289.42	3%
4"	323.64	333.35	3%	357.63	368.36	3%
6"	485.46	500.02	3%	536.44	552.53	3%
8"	670.40	690.51	3%	740.79	763.01	3%
12"	924.68	952.42	3%	1021.80	1052.45	3%

- 1.3 Council direct staff to provide notice to the public of the revised rates;
- 1.4 The proposed variable and fixed rates for water and wastewater become effective on January 1, 2018;
- 1.5 The necessary by-law be amended to reflect the water and wastewater rates as approved in this report.

FC-17-011 Proposed 2018 Corporate User Fees and Charges

The recommendations contained in Finance Report FC-17-011 be adopted to include that:

- 1.1 Council approve the proposed 2018 user fees and charges (excluding taxes) for:
 - a) Corporate Services (Appendix A)
 - b) Fire and Emergency Services (Appendix B)
 - c) Public Works (Appendix C)
 - d) Parks and Recreation (Appendix D)
 - e) Planning Application Fees (Appendix E)
 - f) Building Fees (Appendix F)
 - g) Sign Permit and Property Standards (Appendix G)
 - h) Building Permit Fees (Appendix F)as outlined in this report and appendices;
- 1.2 The Proposed 2018 Operating Budget be prepared using the new rates; and
- 1.3 A by-law be prepared adopting all user fees and charges.

Moved by Lord Mayor Pat Darte that the reports on the Consent Agenda be approved as recommended.

APPROVED.

The following reports were lifted from the Consent Agenda and voted on separately.

FC-17-012 Bill 127 - Tax in Respect of Transient Accommodation

Moved by Councillor Betty Disero that 1.2 be amended to replace two minutes to five minutes.

APPROVED.

Moved by Councillor Betty Disero that the recommendations contained in Finance Report FC-17-012 be adopted to include that:

- 1.1 that a Finance Advisory Committee Meeting be held in the Council Chambers to hear comments from all owners/operators of Hotels/Motels and Short Term Rental Accommodations regarding a proposed tax being implemented on their establishment;
- 1.2 that each delegation be allotted no longer than *five* minutes;
- 1.3 that staff report back to Council with comments from the public following the Provincial Regulations being completed.

APPROVED, AS AMENDED.

FC-17-013 Draft 2018 Operating and Capital Budget Updates

Discussion took place regarding the purchase of parking machines for the approved expansion of area for enforcement of metered parking. Staff provided clarification on the process for purchasing these machines.

Staff answered questions from Council regarding the use of projects being funded from reserves and the ability to offset operating levy through transfers from capital budget.

Moved by Councillor John Wiens that the balance of \$15,215.33 allocated for the dock area parking lot (Project Number C00380) be transferred from parking reserves to offset operating levy.

APPROVED.

Moved by Councillor Martin Mazza that the recommendations contained in Finance Report FC-17-013 be adopted to include that:

- 1.1 The second draft of the 2018 Capital and Operating Budgets, as contained in this report, be received;
- 1.2 The final 2018 Capital and Operating Budgets come forward for approval to the December 4, 2017 Committee of the Whole Meeting.

APPROVED.

NEW BUSINESS

No new business was brought forward at this time.

ADJOURNMENT: 10:18 p.m.

Lord Mayor, this concludes the Minutes/Report of the Finance Advisory Committee I Councillor _____ move, seconded by Councillor _____ that the Minutes/Report of the November 6, 2017 Finance Advisory Committee Meeting be adopted.

LORD MAYOR PAT DARTE