

January 24, 2020

Dear Sir / Madam,

**Re: Meeting to Consider the Engineer's Report for the Wall Drain**

As authorized by the Council of the Town of Niagara-on-the-Lake, an Engineering Report was prepared by K. Smart Associates Limited for the construction of a drainage works to be known as the Wall Municipal Drain located along Line 8 Road and in part of Lot 53 and part of Lot 54 in the Town of Niagara-on-the-Lake.

A Notice of the Meeting to Consider the Engineering Report is included with this letter. If the share of the project cost assessed to your property is greater than \$100.00, a copy of the Engineering Report is also included. If you have not received a copy of the Report and wish to have one, copies are available at the reception counter at the entrance to the Town Administration Offices.

The Meeting to Consider the Report will be held in the Town of Niagara-on-the-Lake Council Chambers at the meeting of Council at **6:30 PM, Monday February 24, 2020**. At the Meeting to Consider, Council shall give any person who signed the petition an opportunity to withdraw from it and any person present who owns land in the area requiring drainage and has not signed the petition an opportunity to do so.

Landowners should also be aware that Council only has three options at the Meeting to Consider:

- adopt the Report and continue the process under the Drainage Act, which allows affected landowners to file appeals
- not adopt the Report in which case the petitioner(s) can appeal Council's decision to the Drainage Tribunal
- refer the Report back to the engineer for reconsideration. Referring the Report can be done for any reason but usually occurs only when it appears that there are or may be errors in the Report

The Meeting to Consider will **not** deal with individual assessment concerns; these can only be dealt with at a Court of Revision, which will be held at a date after the Meeting to Consider.

An Open House will be held on February 24, 2020 from 4:00 p.m. to 5:30 p.m. in Committee Room 2 at the Town Municipal Offices to provide affected landowners the opportunity to discuss concerns and questions with the Engineer and Town drainage staff prior to the Council Meeting to Consider.

If you cannot attend the Open House or Meeting to Consider and if you have any questions concerning this matter, please contact the Town staff listed below so that your comments and concerns can be noted.

René Landry  
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