



# MUNICIPAL HERITAGE COMMITTEE MEETING MINUTES

Tuesday July 13, 2021  
06:30 PM

## **PRESENT:**

Councillors; Clare Cameron, Al Bisback Members; Drew Chapman (Chair), Rita Trudeau (Vice-Chair), Philip Hoad, Amanda Demers, Ron Dale, David Parker, Ken Douglas

## **REGRETS:**

## **STAFF:**

Tara Druzina - Administrative Assistant - CDS

## **OTHERS:**

Marcus R. Létourneau - LHC Heritage Planning and Archaeology  
Hayley Devitt Nabuurs - LHC Heritage Planning and Archaeology

To promote physical distancing, this meeting was conducted electronically and livestreamed on the Town's web-site.

## **1. Call to Order**

The meeting was called to order by the Chair at 6:00 p.m.

## **2. Adoption of Agenda**

Moved by Rita Trudeau that the agenda be amended to include conversation regarding the topic of Heritage Designation under New Business and that the agenda be reconfigured to hear Announcements and Correspondence after the Business section of the agenda.

**APPROVED AS AMENDED .**

### **3. Conflict of Interest**

There were none.

### **4. Previous Minutes**

The Committee was in receipt of the June 8, 2021 and June 16, 2021 Minutes.

### **5. Presentations**

There were none.

### **6. Announcements**

The Committee was in receipt of Compliance Notices regarding 113 Queen Street and 187 Victoria Street.

### **7. Correspondence**

The Committee was in receipt of correspondence regarding 177 Byron Street and the Gateway Project.

Hayley Devitt Nabuurs and Marcus R. Létourneau spoke to correspondence received from Sara Premi of Sullivan Mahoney, regarding 177 Byron Street. They explained to the Committee the benefits of granting an extension to the Notice of Intention to Demolish. Marcus explained that he has been in contact with the Ms Premi regarding the moving forward of the project. Marcus explained that he has requested an update to the application submission, in particular but not limited to, archeological assessments. An expected return of this matter to the Committee is September, 2021.

Hayley Devitt Nabuurs explained the content of correspondence received from members of the community regarding the Gateway Project.

A variety of correspondence regarding updates to the Heritage Act through Bill 108 was also received. General discussion ensued.

### **8. Business**

#### **8.1 MHC-21-037 - 29 Queen Street - Heritage Restoration & Improvement Grant and Heritage Permit - Replacement of Windows - File No. HER-37-2021 and HIP-09-2021**

Hayley Devitt Nabuurs described the details of the application.

Mrs. Pullman, the applicant, was in attendance to speak to the matter.

General discussion ensued.

Moved by Philip Hoad that the recommendations contained in MHC-21-037 - 29 Queen Street - Heritage Restoration & Improvement Grant and Heritage Permit - Replacement of Windows - File No. HER-37-2021 and HIP-09-2021 be amended as follows;

- ~~1.1. The Applications for Heritage Restoration & Improvement Grant HIP-09-2021 and Heritage Permit Application HER-37-2021 to replace wood windows and construct new wood and aluminium clad windows be approved for 29 Queen Street with the Town and Niagara Region each providing \$3,321 in grant funding (Regional funding subject to availability), to the satisfaction of the Director of Community and Development Services, and subject to the following conditions:-~~
  - ~~1.1.1. All requirements of the Heritage Grant Program be fulfilled in accordance with By-law 3989-05, as amended;-~~
  - ~~1.1.2. The applicant enter into a Heritage Grant Agreement with the Town prior to release of grant money, for the approved Heritage Grant;-~~
  - ~~1.1.3. The Director of Community and Development Services reserves the right to reduce the amount of grant funding released if the final invoice for the project is less than the approved amount in condition.-~~
  - 1.1.4 The new windows are constructed to match the existing in detail, design, and material as per the quote and specifications provided by Low's Glass & Mirror Co. Ltd.
  - 1.1.5 That the applicant consider returning to the Committee with a grant application that includes quotes for restoration work that includes a like for like material grant application.

**APPROVED AS AMENDED.**

## **8.2 MHC-21-038 - 40-42 Queen Street - Heritage Permit Application - Installation of Signs and Awnings - File No. HER-38-021**

Hayley Devitt Nabuurs described the details of the application.

Kevin Neufeld, the owner/applicant was in attendance and spoke to the matter.

General discussion ensued.

Moved by Councillor Bisback that the recommendations contained in MHC-21-038 - 40-42 Queen Street - Heritage Permit Application - Installation of Signs and Awnings - File No. HER-38-021 be approved as follows;

- 1.1 Heritage Permit Application HER-38-2021 to install signs and awnings at 38 – 42 Queen Street be approved, to the satisfaction of the Director of Community and

Development Services, subject to the following conditions:

- 1.1.1. the signs and awnings be designed and installed substantially in accordance with **Appendix I** attached to the report.

**APPROVED.**

### **8.3 MHC-21-40 - 91 Queen Street - Heritage Permit Application - Replacement of Exterior Light Fixtures - File No. HER-45-2021**

Hayley Devitt Nabuurs described the details of the application.

Rafel Aziz, a representative for the applicant, was in attendance and spoke to the matter.

General discussion ensued.

Moved by Ron Dale that the recommendations contained in MHC-21-40 - 91 Queen Street - Heritage Permit Application - Replacement of Exterior Light Fixtures - File No. HER-45-2021 be approved as follows;

- 1.1 Heritage Permit Application HER-40-2021 to replace exterior light fixtures at 91 Queen Street be approved, to the satisfaction of the Director of Community and Development Services, subject to the following conditions:

- 1.1.1 the lights be designed and installed substantially in accordance with **Appendix I** attached to the report.

**APPROVED.**

### **8.4 MHC-21-041 - 137 Four Mile Creek Road - Heritage Permit Application - Construction of Deck - File No. HER-44-2021**

Hayley Devitt Nabuurs described the details of the application.

Martin Lindqvist, the owner/applicant, was in attendance and spoke to the matter.

General discussion ensued.

Moved by David Parker that the recommendations contained in MHC-21-041 - 137 Four Mile Creek Road - Heritage Permit Application - Construction of Deck - File No. HER-44-2021 be approved as follows;

- 1.1 Heritage Permit Application HER-44-2021 to construct a deck at 137 Four Mile

Creek Road be approved, to the satisfaction of the Director of Community and Development Services, subject to the following conditions:

- 1.1.1. the deck be designed and installed substantially in accordance with **Appendix I** attached to the report and that the mechanism to attached the pickets be the same as used elsewhere on the house.

**APPROVED.**

### **8.5 MHC-21-042 - 187 Victoria Street - Heritage Permit Application - Site Alteration - File No. HER - 45-2021**

Hayley Devitt Nabuurs described the details of the application.

.General discussion ensued.

Moved by Ron Dale that the recommendations contained in MHC-21-042 - 187 Victoria Street - Heritage Permit Application - Site Alteration - File No. HER - 45-2021 be approved as follows;

- 1.1 Heritage Permit Application HER-45-2021 to alter the sign at 187 Victoria Street be approved, to the satisfaction of the Director of Community and Development Services, subject to the following conditions:

- 1.1.1. the sign be designed and installed substantially in accordance with **Appendix I** attached to the report.

**APPROVED.**

## **9. New Business**

### **9.1 Heritage Designation**

Councillor Bisback raised the topic of heritage designation. He explained his concern regarding preservation of heritage properties, in particular; 126 Gate Street and 144 Front.

General discussion ensued regarding the need for continued research and attention to the expansion of the municipal register and possible designations. It was suggested that Committee members submit their individual lists for consideration.

Marcus R. Létourneau noted that an assessment is normally required but is not a requirement of designation. He explained the process that is involved in the designation process.

Councillor Bisback noted he would present a Notice of Motion to Council regarding the two noted properties and the moving forward of the work regarding property research, expansion of the register, property designations and the hiring of a heritage consultant to assist.

Moved by Councillor Cameron that Council direct staff to arrange a workshop for the Town's Heritage Consultant, CAO and Municipal Heritage Committee members to brainstorm and determine how this Committee can best assist the Town in meeting its' strategic objective to protect heritage assets in the Niagara-on-the-Lake.

**APPROVED.**

#### **10. Next Meeting Date**

August 10, 2021

#### **11. Adjournment**

The meeting was adjourned my unanimous consideration at 8:15 pm.

**ADJOURNMENT:**