

June 30, 2021

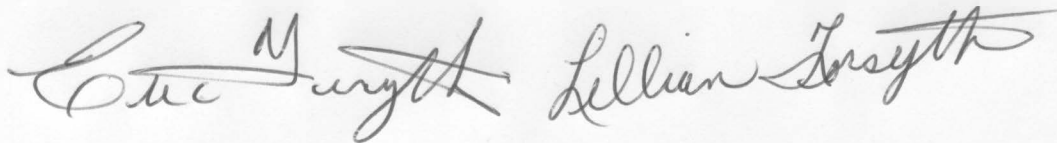
Kristina Toppazzini  
Municipal Law Enforcement & Urban Forestry Officer  
Department of Community & Development Services  
The Corporation of the Town of Niagara-on-the-Lake  
1593 Four Mile Creek Road  
P.O. Box 100 Virgil ON L0S 1T0

**RE: Tree Removal application AP-2021-608-614 Decision Appeal**

This letter is to inform you that we wish to appeal your decision dated June 24, 2021 with respect to our Tree removal application dated June 11, 2021 in accordance with Part VIII Section 13(1) of By-Law No. 5139-19.

We look forward to receiving notice of the hearing of our Appeal in due course.

Kind regards,

A handwritten signature in cursive script, reading "Eric & Lillian Forsyth". The signature is written in dark ink and is positioned above the typed name and address.

Eric & Lillian Forsyth  
51 Colonel Butler Cres.  
Niagara-on-the-Lake ON L0S 1J0  
905-468-1081  
eric@theforsyths.net lillian@theforsyths.net



Department of Community & Development Services  
1593 Four Mile Creek Road  
P.O. Box 100, Virgil, ON L0S 1T0  
905-468-3266 • Fax: 905-468-0301

[www.notl.org](http://www.notl.org)

June 24, 2021

ERIC & LILLIAN FORSYTH  
51 COLONEL BUTLER CR  
RR 3  
NIAGARA ON THE LAKE, ON  
L0S 1J0

RE: Tree removal application- AP-2021-608-614

This letter is to inform you that the tree removal applications that you have submitted on June 11, 2021 has been reviewed.

Upon visiting the site and inspecting the trees, I have determined that the 7 Norway Spruce trees do not fall within the permit exemption within part V of the Town of Niagara on the Lake private tree protection By-Law 5139-18.

There are no major immediate issues of concern at this time and the reasoning behind wanting to remove them does not qualify for a permit to be given.

You are advised that Section 13 of the Private Property Tree Protection By-Law states:

13.(1) If an Inspector refuses to issue a Permit, or if an Applicant objects to a condition attached to a Permit by an Inspector, the Applicant may appeal to the Committee. Such appeal shall be made by written notice received by the Inspector within seven (7) days after the date of refusal or the issuance of conditional Permit, as the case may be.

If you wish to appeal, you will need to submit a written letter by July 1, 2021.

If you have any further questions or concerns, please do not hesitate to contact me.

Kindest Regards,

A handwritten signature in black ink, appearing to read "Kristina Toppazzini", with a long horizontal flourish extending to the right.

Kristina Toppazzini  
Municipal Law Enforcement & Urban Forestry Officer  
905-468-3266 Ex 379  
[Kristina.toppazzini@notl.com](mailto:Kristina.toppazzini@notl.com)

**MEETING NOTICE  
TREE BY-LAW APPEAL HEARING  
- 51 COLONEL BUTLER CRESCENT**

**MEETING INFORMATION**

The purpose of this notice is to advise of a Meeting to hear an appeal pursuant to Part VII - Application for Permit, Section 13(1), By-law No. 5139-19 - A By-law to regulate the destruction or injuring of Trees on private property in the Urban Areas of the Municipality. The hearing will be conducted in accordance with the Town's Tree By-law Appeal Procedure.

**HEARING DATE**

Date: Monday July 26, 2021  
Time: 5:30 p.m.  
Place: Meeting to be held Electronically via Video Conference

You are hereby notified by way of this notice of the hearing, and should you not attend the Appeal Hearing (Council Meeting), Council may proceed in the applicants' absence and the applicant will not be entitled to any further notice in the appeal proceeding.

**NOTE**

Niagara-on-the-Lake Municipal Offices are currently closed to the public due to the COVID-19 state of emergency and all in-person meetings have been cancelled.

As permitted under Provincial Legislation and the Town's Procedural By-law, Council and Committee meetings are being conducted electronically during the declared state of emergency.

You are invited to attend these meetings electronically and provide input regarding this matter. To participate and make an oral presentation during the hearing, you must register in advance with Town Staff as noted below.

Please contact Colleen Hutt, Acting Town Clerk, [colleen.hutt@notl.com](mailto:colleen.hutt@notl.com) or 905-468-3266, ext. 248. Please register as soon as possible, but no later than 12 noon on Monday, July 26, 2021.

Following registration, you will be provided with instructions to connect to the meeting on your computer, tablet or telephone.

Written comments on this matter are also encouraged and must be submitted to Colleen Hutt, Acting Town Clerk, at 1593 Four Mile Creek Road, P.O. Box 100, Virgil, ON L0S 1T0 or email at [colleen.hutt@notl.com](mailto:colleen.hutt@notl.com), referencing this matter. Unless indicated otherwise, all submissions, including personal information, will become part of the public record.

For further information on this matter please contact Corporate Services at 905-468-3266.

Colleen Hutt, Acting Town Clerk

Dated at the Town of Niagara-on-the-Lake this 9th day of July 2021.