

**Village Community Association  
Delegation to NOTL Town Council  
May 17, 2021**

**Request:** The Village Community Association is requesting permission to install a Little Library to an existing pergola post in each of the two Village mail box areas.

**Details:**

A Little Library is a free book exchange 'box' - anyone may take a book or bring or return a book to share. Little Libraries build a sense of community, promote literacy and provide a means to reuse or recycle books.

- Two Libraries have been constructed for the VCA by two residents and are ready to be installed. Dimensions are 15" deep, 19" wide, 32" high. Weight is about 45 lbs. Libraries will hold about 30 books.
- In addition to materials donated, the VCA has funded this project and will be responsible for maintaining it.
- Permission has been obtained from Canada Post on Queen Street, and from John Hawley. The location would not interfere with mail delivery and the appearance of the Libraries adheres to the Village Architectural Codes.



- Traditionally, Little Libraries are mounted on a post. We propose to use one of the posts already part of the pergola in each mail box area.

- We are requesting permission to install these in our mailbox areas, on McDonnell Street and one on Perez Street, both of which are areas visited by all residents and accessible to others who visit the neighbourhood.



### **COVID Protocol:**

The VCA will post the following messages on the Libraries and in our newsletter. We will provide hand sanitizer in the Libraries during COVID.

#### Posted on the Libraries:

Please observe good COVID practices - wear a mask, stand 6 ft. apart, wash your hands or use sanitizer!

#### Newsletter:

Please abide by the usual COVID rules while at our Little Libraries - the handle might be considered a high touch area so wash your hands or use hand sanitizer. Although books (paper based materials) are not of concern as a transmission route, you may want to let a book 'sit' for a few days before you start reading it. Don't visit the Library if you are feeling sick.

### **Coordination with the Public Library:**

People will still visit the Public Library at the Community Centre and they will still buy books. However, during this time of COVID when people are tending to stay close to home, and not visiting book stores or the Public Library, the VCA Little Libraries can provide a safe alternative for acquiring books very close to home without being in contact with anyone.

Information about the services of the Public Library has been provided to the VCA and will be posted on the Little Libraries.

### **Maintaining the Little Libraries:**

The VCA will be responsible for maintaining the Little Libraries. Everyone who uses the Little Libraries will be asked to help keep them well organized and well taken care of.

Respectfully Requested,  
Ardeth Staz  
Vice President, VCA